

CIRCULAR

Sub: AY 2022-23 –faculty of first year courses – Ensure the students are maintaining Single Source (SS) Notebook – Submit the compliance on or before 25.11.2022 - Reg.

As part of outcome based education (OBE) teaching learning process (TLP), we are implementing Active Learning strategies to impart 21st Century skills to our students.

As part of active learning, all faculty members of first year courses are advised to ensure that the

- 1) students are maintaining a **Single Source (SS) Notebook** for their courses
- 2) students are attending lectures after watching video lectures and making self notes in SS notebook
- 3) students are coming prepared and participating in topic discussions in class
- 4) using same SS notebook for Tutorial problems (*from other side of the SS notebook*)
- 5) students in habit of registering date and time (in SS notebook) for every class
- 6) students have purchased the course textbook

Course faculty should also

- (a) *educate the students on Single Source - Multiple Revisions (SSMR): At the time of assessments, this SS notebook will enable students to do multiple revisions (MR)*
- (b) *affix the signature in SS Notebook during tutorial classes (it motivates the students to continue solve the problems in the same notebook)*

HoDs are requested to inform the faculty accordingly and submit compliance on course textbook purchase, maintaining SS Notebook for their course on or before 25/11/2022


PRINCIPAL

To

All HoDs

- for faculty circulation & compliance

Copy to: 1. The Chairman, KITSW
2. Dean, Academic Affairs for necessary follow-up
3. AO
4. WebTeam – Faculty Notice Board